

DRAFT

**CHILD PROTECTION WORKING GROUP/PCWG
2008 Global Work Plan**

PCWG Strategic Area: 1. Cluster Management and Coordination, 2. Communication and Outreach

Child Protection Specific Objective: Improve child protection coordination under the cluster approach by developing and providing guidance on how to successfully manage and coordinate child protection within the protection cluster, promote stronger connectivity between the CPWG and field actors and foster better field to field exchange

Activity	Key Action Steps	Lead Agency	Supporting Agencies	Outputs/ Indicators & Target Dates	Comments
1. Develop Terms of Reference for the CPWG	1.1 Draft ToR for Global CPWG 1.2 Circulate to CPWG for feedback and approval	UNICEF/Save Alliance	CPWG	1.2 ToR for CPWG Finalized and Adopted (<i>Feb. 2008</i>)	ToR drafted and circulated to the group for approval
2. Develop Guidance on Establishing and Managing field level CP responses within the protection cluster* <i>(* indicates joint CPWG/PCWG activities)</i>	2.1 Draft minimum guidance package (including CP coordination mechanisms roles and responsibilities for promoting PS responses under the cluster approach) 2.2 Share draft with field offices for feedback 2.3 Finalize guidance package. Distribute to clusterized countries and post on website	UNICEF/OCHA/CCF (Note: CCF will work with the MHPSS reference group to develop guidance on MHPSS)	Interagency Reference Group with strong field representation (Save, WV, TdH)	2.3 Minimum Guidance Package Finalized and Disseminated (<i>June 2008</i>)	Guidance developed in collaboration with field and PCWG Minimum package may include: 1) how to establish/manage CP coordination mechanisms within the cluster approach, advice on linking with other relevant coordination structures, roles and responsibility re: PS interventions, sample ToRs, reporting frameworks, funding guidance to ensure CP adequately supported, Information Management guidance and resource list of core programmatic and coordination tools.

3. Establish and Maintain Regular CPWG Newsletter	3.1 Prepare and circulate short update focusing on CPWG work plan progress, new postings on the CPWG webpage and other relevant information	UNICEF	PCWG Support Cell	3.1 Bi-monthly newsletter regularly prepared and circulated 3.2 CPWG updates integrated into PCWG newsletter	Newsletter shared with field actors, CPWG and PCWG
4. Establish and Maintain Child Protection Webpage as part of the PCWG page of the Humanitarian Reform Website	4.1 CPWG members consulted on webpage layout 4.2 Establish Criteria for posting documents 4.3 In collaboration with field offices and agencies, develop resources list of documents and useful links to other on-line CP resource centers 4.4 Inform field of the CPWG webpage 4.5 Establish links to CU Interagency Learning Network	Terre des Hommes	UNICEF, CU IA Learning Network, World Vision	4.1 Layout and Criteria for posting finalized (<i>Feb 2008</i>) 4.2 Documents posted (<i>March 2008</i>) 4.3 Resource List prepared (<i>March 2008</i>) 4.4 Field clusters and other stakeholders informed (<i>April 2008</i>) 4.5 Links to CU clarified and established (<i>June 2008</i>)	Website to be developed in cooperation and support of the PCWG Website supported and maintained by the PCWG
5. Organize Annual CPWG Workshop	5.1 Establish IA planning Committee 5.2 Agree on program and invitees 5.3 Conduct Workshop – 2009 Work plan outlined	UNICEF	UNHCR, Terre des Hommes, Save Alliance, World Vision, OCHA, Women’s Commission	5.1 IA Planning Committee Established 5.2 Program and invitee list finalized 5.3 Workshop conducted - 2009 Work plan developed (<i>November 2008</i>)	The purpose of the workshop is to promote field to field exchange, field to global exchange, endorse IA developed policy, guidance and tools and develop 2009 work plan. Participants will represent a balance between HQ/field, UN/NGO

PCWG Strategic Area: 4. Learning and Training & Area 5. Staffing, Workforce and Deployment

Child Protection Specific Objective: To build stronger child protection in emergency response capacity through strengthening interagency training initiatives, developing joint deployment strategies and establishing better interagency surge mechanisms.

Activity	Key Action Steps	Lead Agency	Supporting Agencies	Outputs/Indicators & Target Dates	Remarks
<p>1. Develop and Pilot an Interagency Protection Coordination Training Program that targets Areas of Responsibilities (including Child protection) and Overall Protection Coordination</p>	<p>1.1 Outline Concept Note and Terms of Reference for a Joint Protection Coordination Training</p> <p>1.2 Recruit and Hire Trainer</p> <p>1.3 Ensure at least one CP actor part of the IA reference group</p> <p>1.4 Pilot Training Program Developed</p> <p>1.5 Organize at least 1 pilot training</p> <p>1.6 Outline post-pilot training strategy</p>	<p>UNHCR (LTF)/UNICEF</p>	<p>Interagency Reference Group (WV, Women’s Commission, RSG IDPs, Save Alliance)</p>	<p>1.1 Concept Note outlined (<i>February 2008</i>)</p> <p>1.2 Trainer Identified and Hired (<i>March 2008</i>)</p> <p>1.3 IA reference group established – CP represented (<i>March 2008</i>)</p> <p>1.4 Protection Coordination Training Program Developed (<i>June 2008</i>)</p> <p>1.5 15-20 Protection Cluster Coordinators trained – sufficiently aware of CP coordination needs/5-10 Child Protection Coordinators trained (<i>July 2008</i>)</p> <p>1.6 Strategy outlined (<i>September 2008</i>)</p>	<p>To be developed in cooperation with the PCWG Learning Task Force (LTF)</p> <p>In addition to Coordination skills, the training will include CP specific technical material, MHPSS material, M and Reporting and General mainstreaming strategies, Protection Strategies and activities</p> <p>Funding currently available through the PCWG – additional funds may be required to support development of child protection specific training material for future child protection specific coordination trainings</p>

<p>2. Roll out Current IA Child Protection/Children’s Rights Training Material</p>	<p>2.1 Finalization of ARC training material</p> <p>2.2 Piloting of ARC material</p> <p>2.3 Dissemination of CPiE CD Rom to the field/HQ</p> <p>2.4 CPiE Training Strategy Developed</p>	<p>ARC (Save Alliance)</p> <p>CPiE (UNICEF)</p>	<p>ARC Steering Committee</p> <p>CPiE interagency group</p>	<p>2.1 ARC modules piloted and finalized (<i>Fall 2008</i>)</p> <p>2.2 40 CP officers trained (<i>Fall 2008</i>)</p> <p>2.3 CPiE CD Roms distributed to at least 3,000+</p> <p>2.4 CPiE training strategy Developed</p>	<p>ARC partially funded – additional funding still required</p> <p>CPiE fully funded for 2008</p>
<p>3. Building on Current IA learning initiatives, develop an Interagency Child Protection in Emergencies Blended Learning Program targeting mid-level child protection officers.</p>	<p>3.1 Develop One page information sheet linking ARC and CPiE training</p> <p>3.2 Assess feasibility of developing a blended learning program – including exploring the feasibility of distance learning via the IA Learning Network</p> <p>3.3 Develop Concept Paper for a Joint CPiE Learning Program</p> <p>3.4 If donors express interest, develop a Joint Funding Proposal</p>	<p>UNICEF</p>	<p>UNHCR, Save UK, WV, CU IA Learning Network</p>	<p>3.1 Brief Explanation Paper Linking ARC and CPiE outlined (<i>March 2008</i>)</p> <p>3.2/3.3 Feasibility Study of Joint CPiE Blended Learning Program Conducted/Concept Note Developed (<i>June 2008</i>)</p> <p>3.3 If Donors express interest, joint funding proposal drafted (<i>August 2008</i>)</p>	<p>Blending Learning program will build on existing training resources (ie. ARC, Save UK training scheme, Coaching toolkit, CPiE CD Rom, CU interactive case studies)</p> <p>This includes assessing donor interest through sharing concept note</p>

<p>4. Build UNICEF's Standby Partner Child Protection Capacity</p>	<p>4.1 Provide Technical Advice to Standby Partners on Profiling and Recruitment</p> <p>4.2 Develop a formal Training Program for Standby Staff</p> <p>4.3 Conduct pilot training program</p> <p>4.4 Outline recommendations to ensure sustainability of training program overtime</p>	<p>UNICEF</p>	<p>NRC, Red R</p>	<p>4.1 Consultations conducted</p> <p>4.2 Pilot Training Program Developed (<i>July 2008</i>)</p> <p>4.3 25 Standby Partners Trained in 2008 – Training Finalized (<i>October 2008</i>)</p> <p>4.4 Recommendations Outlined (<i>December 2008</i>)</p>	<p>Activity dependent on Funding - NRC expressed interest in supporting development of formal training program</p>
<p>5. Map Global and Regional Coordination, Deployment and Surge Mechanisms to Identify Potential Resources and Gaps in supporting first line child protection response</p>	<p>5.1 Map Regional Coordination Structures in four regions: East and Southern Africa, West and Central Africa, East Asia and the Middle East, highlighting Gaps and Resources</p> <p>5.2 Map Global Child Projection Surge Capacity and Deployment Mechanisms</p>	<p>UNICEF (HQ and Regional Offices)</p>	<p>Save US</p>	<p>5.2 Matrix of Regional Coordination Structures finalized (<i>April 2008</i>)</p> <p>5.2 Matrix of Global Child Protection Surge & Deployment Mechanisms Finalized (<i>May 2008</i>)</p> <p>5.2 Brief Surge, Deployment Overview Paper outlining Gaps and Resources Finalized (<i>September 2008</i>)</p>	<p>Activity done in collaboration with PCWG</p> <p>Document used as one of the key background paper for Annual CPWG Meeting</p>

<p>6. Explore Feasibility of Developing a Senior Level Child Protection Officer Deployment Mechanism to support building a strong child protection response within the protection cluster</p>	<p>6.1 Conduct informal Assessment to identify potential partners – including ProCap, NRC, Terre des Hommes, Save the Children</p> <p>6.2 If partner identified, develop Concept Note/Funding Proposal</p>	<p>UNICEF</p>		<p>6.1 Partners identified and consulted, including ProCap, NRC, Standby Partners and Terre des Hommes</p> <p>6.2 If partner identified, Concept Note/ Funding Proposal Developed</p>	<p>Activity dependant on Funding and identifying willing and capable partner.</p>
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PCWG Strategic Area: 6. Information Management Systems

Child Protection Specific Objective: To strengthen child protection information management systems in order to minimize duplication of efforts and build a stronger collaborative response.

Activity	Key Action Steps	Lead Agency	Supporting Agencies	Outputs/Indicators & Target Dates	Remarks
<p>1. Development of an Interagency Rapid Assessment Tool</p>	<p>1.1 Collect and Review Existing agency specific Rapid Assessment Tools</p> <p>1.2 Map Core Child Protection Data to be collected during different phases of an emergency</p> <p>1.3 Revise and Draft Child Protection Rapid Assessment Tool and Toolkit</p> <p>1.4 Pilot Tool in at least two clusterized countries</p> <p>1.5 Finalize Rapid Assessment Toolkit and request Endorsement by the CPWG</p>	<p>International Rescue Committee</p>	<p>Interagency Reference Group: UNICEF, Save Alliance, World Vision, CCF, Terre des Hommes, OCHA, Women’s Commission, CU IA Learning Network, RSG IDPs</p>	<p>1.2 Matrix of Core Data Finalized (<i>March 2008</i>)</p> <p>1.3 Draft Tool Kit developed (<i>April 2008</i>)</p> <p>1.4 Piloting Strategy Outlined and Tool Tested in two countries (<i>June 2008</i>)</p> <p>1.5 Tool Finalized and Endorsed by the CPWG (<i>September 2008</i>)</p>	<p>RA Tool development fully funded</p> <p>The Child Protection Rapid Assessment Tool will feed into the PCWG Protection Analysis Framework and other Cluster related assessment tools.</p>

<p>2. Strengthen Interagency Child Protection Database</p>	<p>2.1 Conduct Brief Assessment/Desk Review to identify potential linkages with other data collection systems (including 1612 mechanisms), potential information protection issues and examples of best practices. Identify Gaps, Risks and Opportunities</p> <p>2.2 Create Interagency Reference Group to support further development of the IA Database</p> <p>2.3 Organize Workshop to Outline Next Steps on how to improve Data collection and M and R</p>	<p>Save/IRC</p>	<p>UNICEF, CU IA Learning Network, Women's Commission, Reference Group</p>	<p>2.1 Assessment/Desk Review Conducted and Reference Group Briefed (<i>June 2008</i>)</p> <p>2.2 IA Reference Group Established</p> <p>2.3 IA Workshop organized and conducted (<i>July 2008</i>)</p> <p>2.3 Workshop outputs reviewed for approval by CPWG (<i>December 2008</i>)</p>	<p>Funding Available to Roll out Interagency Database</p> <p>Additional Funds Needed for Assessment, Workshop and expanded Roll out</p> <p>Collaboration with the PCWG to ensure guidance consistent with broader protection M and R/case management mechanisms</p>
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PCWG Strategic Area: 7. Advocacy/External Relations/Fundraising & 3. Mainstreaming

Child Protection Specific Objective: Advocacy/External Relations: Undertake advocacy to raise awareness of child protection as a vital component of Humanitarian Response and a life saving intervention in crisis. This includes ensuring that child protection is adequately represented and funded within the Humanitarian Reform Agenda and within the Cluster Approach.

Activity	Key Action Steps	Lead Agency	Supporting Agencies	Outputs/Indicators & Target Dates	Remarks
<p>1. Develop an Advocacy Strategy on Child Protection</p>	<p>1.1 Consult informally with donors to understand perceptions, misperceptions to inform advocacy strategy</p> <p>1.2 Identify key issues, target groups, develop power analysis, SMART objectives, key messages</p> <p>1.3 Share advocacy strategy with broader CP Working Group for feedback</p> <p>1.4 Develop an Advocacy Calendar to be added to web site</p> <p>1.5 Undertake advocacy activities in line with strategy</p>	<p>UNICEF/Save Alliance</p>	<p>Td H, Women's Commission, WV (tbc)</p>	<p>1.1 Informal meetings with donors held (<i>March 2008</i>)</p> <p>1.2 Advocacy Strategy developed (<i>June 2008</i>)</p> <p>1.3 Advocacy Strategy Circulated</p> <p>1.4 Advocacy Calendar developed and posted on web site (<i>September 2008</i>)</p> <p>1.6 Advocacy Activities conducted</p>	<p>Advocacy Target Groups</p> <ul style="list-style-type: none"> ○ Donors ○ PCWG (Protection Cluster Working Group) ○ Other Clusters ○ System wide actors- HC, IASC ○ External Networks and actors <p>Advocacy/ External Relations and funding Geneva Focused in 2008</p> <p>Work closely with Child Protection in Crisis Group in Brussels.</p>

<p>2. Support PCWG Advocacy Strategy*</p>	<p>2.1 Ensure that the PCWG Advocacy Strategy incorporates child protection messages</p> <p>2.2 Ensure that a mechanism exists to raise urgent issues at the global level (hotline)</p> <p>2.3 Work with PCWG on child protection as part of common funding guidance, particularly for CERF, CAP, and Pooled funding mechanisms (as protection and CP are low funding priorities).</p> <p>2.4 Meet with and communicate CP/PCWG work plans with donors</p>	<p>UNICEF/PCWG Support Cell</p>	<p>UNHCR, Save alliance, Women’s Commission, OCHA PCWG Support Cell</p>	<p>2.1 CP integrated into PCWG Advocacy Strategy</p> <p>2.2 Field level child protection working group/focal points are advised of global PCWG and hotline</p> <p>2.3 Guidance developed for child protection activities within CERF, CAP, Pooled Funding</p> <p>2.4 Meetings held with donors by</p>	<p>Adapt existing funding guidance</p>
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<p>3. Ensure linkages with External Actors</p>	<p>3.1 Link to DPKO CP Focal Point</p> <p>3.2 Invite SRSG CAC to Geneva to meet with donors, PCWG for briefing and CP collaboration</p> <p>3.3 Identify opportunities for collaboration with other AoRs/Clusters</p> <p>3.4 Develop plan for increasing southern partners engagement in CPWG</p> <p>3.5 Develop working relationship with Child Protection in Crisis Group (Brussels)</p>	<p>UNICEF</p>	<p>Save Alliance, CU/IA Learning Network</p>	<p>3.1 DPKO focal point invited to join CPWG (March 2008)</p> <p>3.2 Meeting held in Geneva with SRSG CAC (September 2008)</p> <p>3.3 CPWG regularly participate in AoR working groups meetings, liaison w/ Education Cluster and MHPSS reference group</p> <p>3.4 Work with CU IA Learning Network to increase southern membership</p> <p>3.5 Regular contact with Brussels group</p>	
<p>4. Ensure that Child Protection is integrated into humanitarian systems and the reform process*</p>	<p>4.1 Incorporate child protection into HC protection training</p> <p>4.2 Ensure that Child Protection is integrated into PCWG mainstreaming strategy/project, including training material for other clusters and standard presentation material</p> <p>4.3 Work with PCWG to ensure that protection is integrated into other cluster's ToR</p>	<p>OCHA</p>	<p>UNICEF, GVA-based CPWG support group</p>	<p>4.1 CP section or module in HC training packages and/or CPIE/ARC CDs distributed with HC induction</p> <p>4.2 Child Protection material included into PCWG mainstreaming material</p>	<p>*Work closely with PCWG to integrate CP material into broader protection material developed under PCWG's strategic area 3. HC strengthening project.</p> <p>Success of activities dependent on Progress of PCWG on mainstreaming</p> <p>Additional Funding required to development of CP training material</p>

PCWG Strategic Area: 8. Standards and Policy Setting

Child Protection Specific Objective: To begin to build consensus around common definitions and frameworks for child protection, disseminate best practices and to identify opportunities for future collaboration on developing interagency guidance on building national child protection systems in emergencies

Activity	Key Action Steps	Lead Agency	Supporting Agencies	Outputs/Indicators & Target Dates	Remarks
1. Establish mechanism for identification and dissemination of best practices	1.1 Establish links between CPWG and CU Interagency learning network 1.2 Begin to outline criteria for best, proven and recommended practices	CU IA Learning Network/UNICEF	CPWG and IA Learning Network members	1.1 Roles and responsibilities between CPWG and IA Learning Network clarified 1.2 Categories Identified, Criteria drafted	The IA Learning Network will establish a mechanism for identifying best and proven practice (CPWG will assist in dissemination of practices). The CPWG will limit itself to recommending tools and guidelines for clusters during its annual workshop
2. Begin the process of developing a common working definition on child protection	2.1 Draft working definition for the CPWG's ToR 2.2 Identify Mechanism for IA consultation on adopting a more formal definition/common framework		Save the Children, CU IA Learning Network, WV, Women's Commission	2.1 Working definition developed for CPWG's ToR (<i>Feb. 2008</i>) 2.2 Mechanism for consultation identified/established (<i>June 2008</i>)	
3. Liaise with and promote IA initiatives on child protection systems/protective environment	3.1 Agencies working on child protection systems to regularly update each other on their work and ensure cooperation		Save the Children, CU IA Learning Network	Throughout 2008	Several Agency specific initiatives underway.